

ST. ATHANASIUS
PASTORAL COUNCIL MEETING:
October 22, 2009

MEMBERS PRESENT: Fr. Oscar, Kevin Whitley, Aaron Rulison, Eleanor Kintana, Peter Taskovich, Deacon Leonel, Mabel Parra, Gustavo Urias, Doris Chou, Jose Luis Rodriguez, Mildred Jones, Fr. Stasys Jenniffer Garlit, Robert Fitzwilliam

GUESTS PRESENT: Christina (Maintenance Council), Mary (Finance Council)

Approval of Minutes (September): *Correction:* 6 Automobiles.

1. Pastor's Report (Fr. Oscar)

- Transition Team met on October 12th. Planning a workshop and potluck lunch for January 9, 2010, 9AM-12:00PM involving staff, Pastoral Council, Financial Council, and a facilitator from the diocese. Aim to determine long and short term goals.
- Stewardship Committee- Planning to invite representative from diocese to present on estate planning. Also would like to learn more about our web-master.
- Quarter 1 finance report is ready.
- Priests giving push for an increase in collection this weekend.
- With the approval of the diocese, a letter of complaint regarding Girls Middle School principal's reaction to the overnight parking situation was sent to the chairperson of the GMS Board of Directors. Ian Abell involved.
- October 30 to November 26- Fr. Oscar on vacation.
- Rectory conference room and receiving area will be painted by volunteers of the Spanish-speaking community.
- Eaves of the church are being painted.
- Donation button has been removed on website. Church e-mail needs to be linked to donation account. Website has generated 3-4 thousand dollars over the past 12 months. (Peter)
- Need to re-build relationship with Girls Middle School. (Aaron)

2. Letter from Maintenance Committee (Christina)

- Letter given to PC requesting at least 50% of maintenance committee fund to be restricted for bathroom remodeling. Estimated cost of \$45,000. PC agrees and Fr. Oscar will talk to Lucille.
- Possibly have bathroom in another space. Cannot expand due to current location. (Peter) Major projects, however, may incite attention from city which ultimately may cost more if other areas need to be fixed. (Kevin)
- Current MC funds are going towards safe closet door replaced in sacristy, asphalt, and repainting.
- Safe closet door not well made and still having problems. Maybe safe needs to be moved to the back. (Stasys)

3. Finance Committee Report/ Discussion of Finances (Mary)

- *Q1 Profit and Loss Sheet:*

- Total Income: \$149,259** (Sunday Collections excluding 2nd collections and Maintenance collection, Stipends, Earnings from rental, Gifts/Donations, parish programs, other parish income.) \$4000 less in collections than in 2008.

- Total Expense: \$135,589** (Salary excl. retirement, Administrative, Cathedraticum, Liturgy, Youth/Young Adult Evangelization, Parish Programs, Rectory, Plant Maintenance and Insurance, Taxes, Utilities.

- Net Ordinary Income: \$13,670** Looks nice but many upcoming expenses ahead. Q1 expenses may appear low because retirement is not paid until Q3 and Q4, utilities have not been in full use over the summer months and soon will be, only 1 month of salary included for new CCD director since he began in August, plant insurance payments begins in September and ends in June, taxes due in April. We were unable pay the \$4000 water bill due to the city.

- Projecting loss of \$35,034** by the end of fiscal year.

- *Cash Balances as of 9/30/2009:*

- Total Unrestricted Cash: \$22,166 (Only covers 2 weeks of parish expenses.)

- Total Restricted Cash: \$81,401

- We have had to use our savings to cover expenses. In dire straits!

- *Five Year Asset Replacement and Maintenance Plan:*

- Only an illustration of projected expenses in the next 5 years.

- Actual numbers will come from Maintenance Committee.

- 2010: Likely to replace paint in church, heaters in office and hall projecting \$15,000 in expenses.

- 2011: Bathroom remodeling projected at \$45,000 in expenses.

- *Suggestions:*

- Turn off lights in the back and have people sit up front.

- Promote volunteering and publicly thanking people for efforts.

- Reinstate Fundraising Committee.

- Give status update to parish every 3 months. (Robert)

- Find ways to decrease expenses. (Stasys)

- Invite PG&E to assess energy usage and make recommendations.

- Push to give first hour of work pay to church.

- Push for Billpay.

4. Stewardship Committee Report (Mildred)

- Stewardship committee met this week: Discussed ways to improve communication and website, promotion of diversity and social climate, plans to update stewardship brochure, increasing funds into church.

- Ministry Conference planned for March.

- Possibility of having St. Athanasius on Facebook or creating a fan site. (Peter)

5. Christmas Concert Update (Jenniffer)

- New Date: Friday December 18th , 7:30 PM-9:20 PM, Same night as St. Vincent de Paul Toy-Giving.
- Free admission but donation basket will be available.
- Planning meeting on October 28th.
- Performers: St. Athanasius Choir, St. Joseph Parish Choir, Deanery choir, and possibly Jovenas Para Cristo.
- Potluck will follow- Need volunteers and contributions.

6. Disaster Planning

- *Did not discuss.*

7. Anniversary Books & Bags Update (Aaron)

- Many of the booklets have not been disseminated. CD with images from book and dinner are available. Decision made not to post pictures online due to confidentiality reasons. Announcement will be placed in bulletin
- Aaron will email Jenniffer ideas.
- 500 bags made. 60 sold. 6 boxes left. Possibility of selling them at a sale price, using them to distribute presents for Christmas Toy-Giving, Saint Vincent de Paul food distribution, or for prizes.

8. Preparation for November Social Justice Meeting

- Aim: To learn how we can help other ministries be more effective through small group discussions.
- Preparation tasks: -Contact groups to find out need. Prepare information or handout. Invite representative to speak for maximum of five minutes and participate in small group discussions.

Assignments:

Peter- Theological teachings on social justice

Robert- Project Gabriel

Doris- PIA

Mabel- Saint Vincent de Paul

Mildred- Just Faith & Justice and Peace

Jenniffer- Layette Project Lucille

Kevin- Diocesan Resources/North Deanery

Others- Identify other ministries that we missed. Are there any social justice groups the Spanish-speaking community?

NEXT MEETING: Thursday, November 19th @ 7:30 (Location: TBA)